

JOB DESCRIPTION

Position: Cosmetic R&D Manager

- Unit: Cosmetic
- Location: Ho Chi Minh City
- Report to: BOD

Established in 2003, GroupG Asia Pacific, headquartered in Singapore, is a group of companies committed to delivering comprehensive, sustainable, and cutting-edge specialty ingredient solutions across the food, cosmetic, pharmaceutical, feed & farm sectors. With over 20 years of industry experience, we are known as a reliable partner, collaborating with top manufacturers and providing consulting services worldwide and nationwide.

As we enter a new phase of growth and progress, our goal is to be ranked among the top 5 companies in Asia by 2030. In pursuit of this vision, we actively look for talented individuals to join our team. Together, we will lead our strategic initiatives, shaping the future trajectory of our company and establishing new benchmarks of excellence in our fields.

To find out more about GroupG Asia Pacific, please visit our website at <https://www.groupg.com.sg>. Join us as we pave the way for innovation and success in the years ahead!

Job Summary

The R&D Manager is responsible for leading and managing the research and development activities within the company, focusing on the innovation, improvement, and application of cosmetics ingredients. This role involves overseeing the development of new products, improving existing formulations, ensuring compliance with regulatory standards, and collaborating with cross-functional teams to drive the company's product strategy and growth

Key Responsibilities

1. Research and Development:

- Oversee the development of new cosmetic ingredients, from concept through commercialization.
- Improve existing products and processes to enhance quality, cost-efficiency, and performance.
- Stay current with industry trends, emerging technologies, and competitive products to drive innovation.

2. Project Management:

- Plan, coordinate, and execute R&D projects, ensuring they meet technical, quality, and financial objectives.
- Monitor project progress, manage risks, and ensure timely delivery of milestones.

- Communicate project updates and results to stakeholders.
- 3. Regulatory and Compliance:**
- Ensure all products comply with relevant cosmetic safety regulations and standards.
 - Oversee the preparation and submission of regulatory documents.
 - Collaborate with regulatory authorities and ensure adherence to global standards.
- 4. Collaboration and Communication:**
- Work closely with the marketing, production, and quality assurance teams to align R&D efforts with market needs.
 - Foster relationships with external partners, including suppliers, research institutions, and customers.
 - Present research findings and product innovations to internal and external stakeholders.
- 5. Quality and Continuous Improvement:**
- Implement and maintain high standards for quality control and product consistency.
 - Drive continuous improvement initiatives to optimize R&D processes and methodologies.
 - Conduct regular reviews and audits of R&D activities to ensure best practices are followed.
- 6. Leadership and Management:**
- Lead and manage the R&D team, providing direction, mentoring, and support.
 - Develop and implement the R&D strategy in alignment with company goals and market demands.
 - Allocate resources effectively to ensure timely completion of projects.

Qualifications

- Bachelor's degree in Chemical Technology, Analytical Chemistry, Biochemistry, or related fields, at least 5-7 years of experience in R&D within the cosmetics ingredients industry.
- Proven track record of successful product development and commercialization.
- Experience in managing and leading a team of scientists and researchers
- Strong knowledge of cosmetics ingredient functionalities, applications, and regulatory requirements.
- Excellent project management and organizational skills.
- Analytical and problem-solving abilities.
- Strong leadership and team-building skills.
- Excellent communication and interpersonal skills.
- Fluent in English, verbal and written.

If you would like to apply for the job, send your resume and cover letter to pnc@groupg.com.sg