

# Job Description

## Position: Intern R&D

Established in 2003, GroupG Asia Pacific is a dynamic group of companies headquartered in Singapore with subsidiaries in France and Vietnam, dedicated to providing end-to-end solutions for manufacturers in the food, pharmaceutical, cosmetics, feed, and farming industries. Our comprehensive services span market research, product concept development, branding and packaging design, formulation, specialties and ingredients supply, OEM and ODM services, and innovation in packaging materials.

To find out more about GroupG Asia Pacific (the Group), please visit our website at https://www.groupg.com.sg. Join us as we pave the way for innovation and success in the years ahead!

## Responsibilities

- Support in managing samples of raw materials and additives (receiving samples, portioning samples, sending samples internally, sending samples to customers, managing inventory samples, and planning additional sample requests).
- Assist in organizing sensory evaluations of products.
- Support tasks related to converting product documentation formats.
- Assist in creating application samples to introduce to customers.
- Arrange, prepare, clean tools and equipment, and maintain general cleanliness of the laboratory.
- Other tasks as assigned by the Line Manager.

### Qualifications

- A Third- or fourth-year student majoring in Food Technology or Chemical Technology.
- Demonstrates strong work ethic, perseverance, attention to detail, and precision.
- Proficient in reading comprehension and possesses a solid understanding of technical English specific to the field

### What we offer:

- Hands-on Experience: Real projects, real responsibilities work side-by-side with professionals in your field.
- Mentorship & Training: Direct guidance from experienced team members, plus access to internal training or onboarding sessions.
- Professional Development: Improve your technical and soft skills, and build your professional portfolio.
- Monthly Allowance.
- Certificate of Completion: A formal recognition of your contribution and learning after the internship ends.
- Networking Opportunities: Join internal team events, workshops, and connect with professionals in the industry.
- Potential Full-time Offer: Strong performers may be considered for permanent roles upon graduation or program completion.

If you would like to apply for the job, send your resume and cover letter to pnc@groupg.com.sg